

Supplementary ISA Subscription and/or Transfer Form



JHAY0689

Application Guide

This form should be used where you wish to make an additional subscription or transfer another ISA to your existing Modular ISA (stocks and shares) or Wrap ISA (stocks and shares) that you already hold with James Hay Partnership.

Any money received into your ISA will be applied to the ISA Bank Account pending any investment instructions that you choose to place either through James Hay Online or by completing the relevant paper Instruction to Trade Form.

If you have agreed with your Financial Adviser to pay them an adviser charge in respect of this subscription and/or transfer, if you have not already done so you should complete an Adviser Charges Form to authorise us to pay them.

Please complete this form in BLOCK CAPITALS and black ink and return it to: James Hay Partnership, Dunn's House, St Paul's Road, Salisbury, SP2 7BF.

If you need any assistance in completing this or any of the other Application Forms, or have any queries, please contact us on 03455 212 414.

Certain sections of this form must be completed and are marked 'mandatory'.

1 Personal details - MANDATORY

Applicant to complete

Mr Mrs Ms Miss
Other If 'Other' please state
Forename(s)
Surname
Date of birth
Existing Wrap or Modular ISA number

Permanent residential address

Post Code

Telephone

Email

National Insurance Number

I have never had a National Insurance Number
(please tick box if applicable)

2 New subscription details - MANDATORY

Applicant to complete

I apply to subscribe for a Stocks and Shares ISA for the tax year

/

and each subsequent tax year until further notice.

3 Payment details

Applicant to complete

3a Lump sum payments

£

Please tick as appropriate:

I wish to pay for my subscription by cheque
(Please make cheques payable to 'James Hay Wrap
Managers Limited').

I wish to pay for my subscription from the Bank Account
associated with my Modular GIA or Wrap Investment Portfolio.

3b Regular contributions

I wish to pay for my subscription by regular monthly payments:

£

PLEASE NOTE: For the 2017/18 tax year, the ISA allowance is £20,000. You can split the amount you pay into an ISA between a Cash ISA and a Stocks and Shares ISA as you choose, up to the £20,000 limit.

Date I wish the Direct Debit to start

PLEASE NOTE: This will be the day each month that the payment is taken. The start date can only be between 1st and 28th of any month. Please complete the Direct Debit instruction at the back of this Application Form. Please allow 20 Business Days for James Hay Wrap Managers Limited to set up any Direct Debit Mandate.

4 Details of ISA(s) to be transferred

Applicant to complete

I wish to transfer my existing ISA(s) into a Modular ISA or Wrap ISA

Total number of ISAs to be transferred

Details of the ISAs to be transferred:

ISA Manager	Asset name	Income units held (Please tick)	If available, re-registration of ISA assets into the Investment Centre? (Please tick)	Estimated value
				£
				£
				£
				£
				£
				£

If you have more than six transfers please attach a separate page with details of each ISA.

Please complete a separate Transfer Request Form for each existing ISA Plan manager. James Hay Wrap Managers Limited will then forward this form to your existing ISA manager.

5 Declaration - MANDATORY

Applicant to complete

I declare that:

- all subscriptions made, and to be made, belong to me
- I am 18 years of age or over
- I have not subscribed, and will not subscribe, more than the overall subscription limit in total to a Cash ISA and a Stocks and Shares ISA in the same tax year
- I have not subscribed, and will not subscribe, to another Stocks and Shares ISA in the same tax year that I subscribe to this Stocks and Shares ISA, and
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings & Pension) Act 2003 (Crown employees serving overseas) are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform James Hay Wrap Managers Limited if I cease to be so resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.

I authorise James Hay Wrap Managers Limited as the ISA Manager:

- to arrange any transfer of an ISA that I have requested in this form
- to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash
- to make on my behalf any claims to relief from tax in respect of ISA investments.

I hereby consent to James Hay Wrap Managers Limited obtaining details from my existing ISA Manager and authorise the giving of any such details to James Hay Wrap Managers Limited.

I declare that to the best of my knowledge and belief, the particulars given on the application form are correct and complete and I undertake to inform James Hay Wrap Managers Limited, without delay, if there are any changes in the information contained in this form.

I accept it is a serious offence to make false statements and that the penalties are severe and could lead to prosecution.

Applicant's signature

Date

D	D	M	M	Y	Y	Y	Y
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We are able to provide literature in alternative formats. For a Braille, large print or audio version of this document call us on 03455 212 414 (or via the Tynetalk service on 18001 03455 212 414).

James Hay Partnership is the trading name of James Hay Insurance Company Limited (JHIC) (registered in Jersey number 77318); IPS Pensions Limited (IPS) (registered in England number 2601833); James Hay Administration Company Limited (JHAC) (registered in England number 4068398); James Hay Pension Trustees Limited (JHPT) (registered in England number 1435887); James Hay Wrap Managers Limited (JHWM) (registered in England number 4773695); James Hay Wrap Nominee Company Limited (JHWNC) (registered in England number 7259308); PAL Trustees Limited (PAL) (registered in England number 1666419); Santhouse Pensioner Trustee Company Limited (SPTCL) (registered in England number 1670940); Sarum Trustees Limited (SarumTL) (registered in England number 1003681); Sealgrove Trustees Limited (STL) (registered in England number 1739546); The IPS Partnership Plc (IPS Plc) (registered in England number 1458445); Union Pension Trustees Limited (UPT) (registered in England number 2634371) and Union Pensions Trustees (London) Limited (UPTL) (registered in England number 1739546). JHIC has its registered office at 3rd Floor, 37 Esplanade, St Helier, Jersey, JE2 3QA. IPS, JHAC, JHPT, JHWM, JHWNC, SPTCL, SarumTL and IPS Plc have their registered office at Trinity House, Buckingham Business Park, Anderson Road, Swavesey, Cambs CB24 4UQ. PAL, STL, UPT and UPTL have their registered office at Dunn's House, St Paul's Road, Salisbury, SP2 7BF. JHIC is regulated by the Jersey Financial Services Commission and JHAC, JHWM, IPS and IPS Plc are authorised and regulated by the Financial Conduct Authority. The provision of Small Self Administered Schemes (SSAS) and trustee and/or administration services for SSAS are not regulated by the FCA. Therefore, IPS and IPS Plc are not regulated by the FCA in relation to these schemes or services.(01/14)

Wrap ISA or Modular ISA

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

James Hay Wrap Managers Limited
Dunn's House
St Paul's Road
Salisbury
SP2 7BF

Service User Number

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Name(s) of Account Holder(s)

Reference

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Bank/Building Society Account Number

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Branch Sort Code

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Instruction to your Bank or Building Society

Please pay James Hay Wrap Managers Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with James Hay Wrap Managers Limited and, if so, details will be passed electronically to my bank/building society.

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

JHAY 0689 APR15 LD

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit James Hay Wrap Managers Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request James Hay Wrap Managers Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by James Hay Wrap Managers Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when James Hay Wrap Managers Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.