

Investment Centre Regular Sell Form

(For James Hay Modular iSIPP, Modular ISA, Modular GIA, Private Client SIPP and Wrap only)



Application guide

This form should be used if you wish to set up a regular sale of Investment Centre funds from your product.

If you have signed up to our secure online service, James Hay Online, you can place Investment Centre trades online free of charge. Instructions submitted on this form will incur a transaction charge. For more information, please refer to the Charges Schedule for your product, which is available at www.jameshay.co.uk.

Please complete this form in BLOCK CAPITALS and black ink and return it by:

Post to James Hay Partnership, Dunn's House, St Paul's Road, Salisbury, SP2 7BF, or

Fax to 03333 206 342 (or if faxing from outside the UK, on 0044 1722 338588).

If you require any assistance, please contact your Service Executive Team or our general enquiry number 03455 212 414.

1 Personal details

Applicant to complete

Member name

Contact name

Product number

Contact telephone number

Financial adviser company name

1a Product

Applicant to complete

From which product do you wish to sell Investment Centre funds?
(Please tick one box only):

- | | | | |
|--------------------|--------------------------|---------------------------|--------------------------|
| SIPP | <input type="checkbox"/> | Modular ISA | <input type="checkbox"/> |
| Modular GIA | <input type="checkbox"/> | Wrap Investment Portfolio | <input type="checkbox"/> |
| Wrap ISA | <input type="checkbox"/> | Wrap ISA (ex-PEP) | <input type="checkbox"/> |
| Wrap Offshore Bond | <input type="checkbox"/> | Wrap SIPP | <input type="checkbox"/> |

Please complete a separate **Investment Centre Regular Sale Form** for each product type.

2 Frequency

Applicant to complete

Please confirm the frequency of the regular sales:

- | | | | |
|-------------|--------------------------|-----------|--------------------------|
| Monthly | <input type="checkbox"/> | Quarterly | <input type="checkbox"/> |
| Half-yearly | <input type="checkbox"/> | Annually | <input type="checkbox"/> |

Date of first regular sale (month)

OR

As soon as possible

We will arrange for the sales to be made as soon as is practicable after your selected start date, bearing in mind any constraints or limits imposed by the fund managers. This will normally be on or around a set date each month, with the date being chosen at our discretion.

Please provide details of the funds you wish to sell by completing the table below.

Modular ISA, Modular GIA, Wrap, Select or Collect fund	Fund provider	Fund name	ISIN code ¹	Sale amount (£)
Total				£

¹ The ISIN code can be found on the Modular ISA, Modular GIA, Wrap Investment Centre or Select and Collect Funds lists available at www.jameshay.co.uk.

I confirm the instructions in Sections 2 and 3 to set up regular sales from the detailed funds.

Client

Signature

Date

Or

Financial adviser (on behalf of the Client)

Signature

Date

We are able to provide literature in alternative formats. For a Braille, large print or audio version of this document call us on 03455 212 414 (or via the Typetalk service on 18001 03455 212 414).

James Hay Partnership is the trading name of James Hay Services Limited (JHS) (registered in Jersey number 77318); IPS Pensions Limited (IPS) (registered in England number 2601833); James Hay Administration Company Limited (JHAC) (registered in England number 4068398); James Hay Pension Trustees Limited (JHPT) (registered in England number 1435887); James Hay Wrap Managers Limited (JHWM) (registered in England number 4773695); James Hay Wrap Nominee Company Limited (JHWNC) (registered in England number 7259308); PAL Trustees Limited (PAL) (registered in England number 1666419); Santhouse Pensioner Trustee Company Limited (SPTCL) (registered in England number 1670940); Sarum Trustees Limited (SarumTL) (registered in England number 1003681); Sealgrove Trustees Limited (STL) (registered in England number 1444964); The IPS Partnership Plc (IPS Plc) (registered in England number 1458445); Union Pension Trustees Limited (UPT) (registered in England number 2634371) and Union Pensions Trustees (London) Limited (UPTL) (registered in England number 1739546). JHS has its registered office at 2nd Floor, Gaspé House, 66-72 Esplanade, St Helier, Jersey, JE1 1GH. IPS, JHAC, JHPT, JHWM, JHWNC, SPTCL, SarumTL, IPS Plc, PAL, STL, UPT and UPTL have their registered office at Dunn's House, St Paul's Road, Salisbury, SP2 7BF. JHAC, JHWM, IPS and IPS Plc are authorised and regulated by the Financial Conduct Authority. The provision of Small Self Administered Schemes (SSAS) and trustee and/or administration services for SSAS are not regulated by the FCA. Therefore, IPS and IPS Plc are not regulated by the FCA in relation to these schemes or services. (04/19)